



FIRST RESPONDER NETWORK AUTHORITY
BOARD RESOLUTION 71
Committee Charter Revisions

December 9, 2015

WHEREAS, the Middle Class Tax Relief and Job Creation Act of 2012 (Act) permits the First Responder Network Authority (FirstNet), an independent authority within the Department of Commerce's National Telecommunications and Information Administration, to "exercise, through the actions of its Board, all powers specifically granted by the provisions of this subtitle, and such incidental powers as shall be necessary;"

WHEREAS, the Act also permits FirstNet to "take such other actions as the First Responder Network Authority (through the Board) may from time to time determine necessary, appropriate, or advisable to accomplish the purposes of this title;"

WHEREAS, the Act requires FirstNet to govern itself in a transparent manner;

WHEREAS, FirstNet desires to inform the public safety user community, state, regional, local, and tribal jurisdictions and the public as to how FirstNet is governed.

WHEREAS, the FirstNet Board has previously implemented Charters for each of the Board Committees, which Charters require annual review by such Committees and the FirstNet Board.

NOW THEREFORE BE IT RESOLVED that the FirstNet Board, having reviewed the recommended revisions to each of the Committee Charters as proposed by each Board Committee, hereby adopts the revised and amended Committee Charters as presented by each of the Board Committees of FirstNet, copies of which are attached hereto as Exhibit A.

I, the undersigned, Board Secretary of the First Responder Network Authority, do hereby certify that the above is a true and correct copy of a resolution adopted at the meeting of the Board of the First Responder Network Authority on December 9, 2015, at which a quorum was present and voted.

Elijah Veenendaal, Board Secretary



Appendix A:

First Responder Network Authority Technology Committee Charter

First Responder Network Authority Technology Committee Charter

9 December 2015

Origin

The Technology Committee is established by the Board to review, oversee and recommend actions (as described below) related to FirstNet's medium and long-term technology strategies, plans, and research and development activities.

Committee Membership

The Technology Committee shall consist of at least three members. Technology Committee members shall be appointed by a majority vote of the Board and serve at the pleasure of the Board for such term or terms as the Board may determine and may be replaced by the Board. Each of the members of the Technology Committee shall be a member of the Board or otherwise in accordance with the FirstNet Bylaws.

Committee Structure and Operations

The Board shall designate one member as the Chair of the Technology Committee. The Technology Committee shall meet in person or telephonically at least four times a year at a time and place determined by the Chair of the Technology Committee, with additional meetings to occur, or actions to be taken by unanimous written consent, when deemed desirable or appropriate by the Technology Committee Chair or a majority of the Technology Committee members. The Technology Committee may, in its discretion, form and delegate authority to one or more subcommittees. The Chair of the Technology Committee may invite such members of management to attend Technology Committee meetings or portions thereof as the Chair of the Technology Committee may deem desirable or appropriate. Any member of the Board may attend any meeting of the Technology Committee and may participate as appropriate.

Committee Duties and Responsibilities

In addition to the principal duties and responsibilities described below, the Technology Committee will undertake such other duties as the Board delegates and will report to the Board periodically and as may be deemed necessary by the Technology Committee. The primary duties and responsibilities of the Technology Committee are as follows:

1. Review material network and technology strategies and operations, including with regard to device and technology roadmaps, core and radio access network development, operation and maintenance, standards compliance, security, and network performance, and make recommendations to the Board.
2. Review the material network and technology aspects of the annual budget (e.g., network, partner, vendor, technology, operations, standards, research & development, and service/product development aspects of the plan) and make recommendations to the Finance Committee and or the Board, as appropriate.
3. Review the network and technology aspects of material agreements that require review by the Finance Committee and/or the Board, including roaming, public-private partnerships, covered lease agreements, vendor and supplier agreements, and infrastructure leases, and make recommendations to the Finance Committee and/or the Board, as appropriate.
4. Review the network and technology aspects of management's material outreach plans that require review by the Consultation and Outreach Committee and/or the Board, and make recommendations to the Consultation and Outreach Committee and/or the Board, as appropriate.

5. Review the network and technology aspects of management's material network policies and compliance therewith, including those subject to Consultation and Outreach Committee review, and make recommendations to the Consultation and Outreach Committee and/or the Board, as appropriate.
6. In collaboration with management and the Board, promote efforts to foster and recognize innovation and technical collaboration by and between first responders, public safety agencies, wireless operators and suppliers, colleges/universities, consultants, start-up companies and individuals.

Annual Performance Evaluation and Charter Review

The Technology Committee shall review and reassess the adequacy of this Charter annually and recommend any proposed changes to the Board for approval. The Technology Committee shall produce and provide to the Board an annual performance evaluation of the Committee, which evaluation shall compare the Technology Committee's performance with the requirements of this Charter. The report to the Board may take the form of an oral report by the Chair of the Technology Committee, or by any other member of the Committee.

Resources and Authority

In carrying out its responsibilities, the Technology Committee shall have the resources and authority the Technology Committee may deem desirable or appropriate to discharge its duties and responsibilities, including the authority to obtain advice or assistance from internal or external public safety, wireless technology, engineering, deployment, operations, legal or other experts, advisors or consultants as it deems desirable or appropriate, all in coordination with management and the Board.

Nothing contained in this charter shall be construed as circumscribing the authority of the Inspector General under the Inspector General Act or is intended to restrict the authority of the Inspector General to conduct, supervise, and coordinate audits and investigations relating to the programs and operations of FirstNet.

Nothing contained in this charter is intended, and it should be interpreted to exclude, any expansion of the responsibility of the Board or its members under, or violation of, applicable statutory or regulatory requirements.



Appendix B:

First Responder Network Authority Finance Committee Charter

First Responder Network Authority Finance Committee Charter

9 December 2015

Origin

The Finance Committee is established by the FirstNet Board to review, approve, oversee, and recommend actions (as described below) related to FirstNet's financial, budgetary, and business development activities.

Committee Membership

The Finance Committee shall consist of at least three members. Finance Committee members shall be appointed by the Board and serve at the pleasure of the Board for such term or terms as the Board may determine and may be replaced by the Board. Each of the members of the Finance Committee shall be a member of the Board or otherwise in accordance with the Bylaws.

Committee Structure and Operations

The Board shall designate one member as the Chair of the Finance Committee. The Finance Committee shall meet in person or telephonically at least four times a year at a time and place determined by the Chair of the Finance Committee, with additional meetings to occur, or actions to be taken by unanimous written consent, when deemed

desirable or appropriate by the Chair or a majority of the Finance Committee. The Finance Committee may, in its discretion, form and delegate authority to one or more subcommittees. The Chair of the Finance Committee may invite such members of management to attend Finance Committee meetings or portions thereof as the Chair of the Finance Committee may deem desirable or appropriate. Any member of the Board may attend any meeting of the Finance Committee and may participate as appropriate.

Committee Duties and Responsibilities

In addition to the principal duties and responsibilities described below, the Finance Committee will undertake such other duties as the Board delegates and will report to the Board periodically and as may be deemed necessary by the Finance Committee. The primary duties and responsibilities of the Finance Committee are as follows:

1. Review and recommend to the Board the annual budget of FirstNet.
2. Review and approve FirstNet's internal budget guidelines and priorities, and monitor compliance with such guidelines.
3. Review the audit process for FirstNet, receive reports from such auditor, and establish appropriate communications with such auditor.
4. Review and approve any material financial filings by FirstNet.
5. Review the material financial controls and procedures of FirstNet.
6. Review the program designed to ensure FirstNet's compliance with applicable laws and regulations.
7. Review and approve gifts, donations, and bequests to FirstNet with a value in excess of \$1 million.
8. Review the material terms of any material agreements and make recommendations to the Board, including without limitation agreements regarding:
 - a. public-private arrangements/partnerships involving secondary use of FirstNet licensed spectrum, network capacity, or infrastructure;
 - b. roaming agreements;
 - c. long-term financial commitments greater than \$10 million in value and all real property leases;
 - d. licenses of intellectual property that are material to FirstNet's operations;
 - e. the requests for proposals under section 6206(b)(1)(B) of the Act; and
 - f. any other financial transactions requiring approval by the Board.

Annual Performance Evaluation and Charter Review

The Finance Committee shall review and reassess the adequacy of this Charter annually and recommend any proposed changes to the Board for approval. The Finance Committee shall produce and provide to the Board an annual performance evaluation of the Finance Committee, which evaluation shall compare the Finance Committee's performance with the requirements of this Charter. The report to the Board may take the form of an oral report by the Chair of the Finance Committee, or by any other member of the Finance Committee.

Resources and Authority

In carrying out its responsibilities, the Finance Committee shall have the resources and authority the Finance Committee may deem desirable or appropriate to discharge its duties and responsibilities, including the authority to obtain advice or assistance from internal or external legal, human resource, accounting or other experts, advisors or consultants as it deems desirable or appropriate, all in coordination with management and the Board.

Nothing contained in this charter shall be construed as circumscribing the authority of the Inspector General under the Inspector General Act and applicable Department of Commerce Administrative Orders or is intended to restrict the authority of the Inspector General to conduct, supervise, and coordinate audits, inspections, evaluations, investigations, and other reviews relating to the programs and any other operations of FirstNet.

Nothing contained in this charter is intended, and it should be interpreted to exclude, any expansion of the responsibility of the Board or its members under, or violation of, applicable statutory or regulatory requirements.



Appendix C:

First Responder Network Authority Governance and Personnel Committee Charter

First Responder Network Authority Governance and Personnel Committee Charter

9 December 2015

Origin

The Governance and Personnel Committee is established by the FirstNet Board to review, approve, oversee, and recommend actions (as described below) related to FirstNet's governance policies and procedures, employee hiring, and employee performance evaluations.

Committee Membership

The Governance and Personnel Committee shall consist of at least three members. Governance and Personnel Committee members shall be appointed by the Board and serve at the pleasure of the Board for such term or terms as the Board may determine and may be replaced by the Board. Each of the members of the Governance and Personnel Committee shall be a member of the Board or otherwise in accordance with the Bylaws.

Committee Structure and Operations

The Board shall designate one member as the Chair of the Governance and Personnel Committee. The Governance and Personnel Committee shall meet in person or telephonically at least four times a year at a time and place determined by the Chair of the Governance and Personnel Committee, with additional meetings to occur, or actions to be taken by unanimous written consent, when deemed desirable or appropriate by the Chair of the Governance and Personnel Committee or a majority of the Governance and Personnel Committee. The Governance and Personnel Committee may, in its discretion, form and delegate authority to one or more subcommittees. The Chair of the Governance and Personnel Committee may invite such members of management to attend Governance and Personnel Committee meetings or portions thereof as the Chair of the Governance and Personnel Committee may deem desirable or appropriate. Any member of the Board may attend any meeting of the Governance and Personnel Committee and may participate as appropriate.

Committee Duties and Responsibilities

In addition to the principal duties and responsibilities described below, the Governance and Personnel Committee will undertake such other duties as the Board delegates and will report to the Board periodically and as may be deemed necessary by the Governance and Personnel Committee. The primary duties and responsibilities of the Governance and Personnel Committee are as follows:

1. Recommend to the Board governance policies and procedures that will assist the Board in making informed decisions in the best interests of FirstNet.
2. Coordinate with management and other committees to ensure that Board briefings, Board meetings, committee meetings, and all communications are organized, clear, transparent, and adhere to the governance procedures established.
3. Oversee management policies and procedures for compliance with applicable federal requirements regarding employee hiring and contractor retention, including the periodic review of duty station assignments of executives and key positions.
4. Seek diversity of FirstNet's management team and resources.
5. Review and approve the compensation of and performance evaluation process for the FirstNet Chief Executive Officer (CEO) and his or her direct reports.
6. Review prospective candidates for the Board, CEO, and direct reports to the CEO and make recommendations to the Board.

Annual Performance Evaluation and Charter Review

The Governance and Personnel Committee shall review and reassess the adequacy of this Charter annually and recommend any proposed changes to the FirstNet Board for approval. The Governance and Personnel Committee shall produce and provide to the Board an annual performance evaluation of the Governance and Personnel Committee,

which evaluation shall compare the Committee's performance with the requirements of this Charter. The report to the Board may take the form of an oral report by the Chair of the Governance and Personnel Committee, or by any other member of the Committee. The Governance and Personnel Committee shall also facilitate an annual review of Board performance.

Resources and Authority

In carrying out its responsibilities, the Governance and Personnel Committee shall have the resources and authority the Governance and Personnel Committee may deem desirable or appropriate to discharge its duties and responsibilities, including the authority to obtain advice or assistance from internal or external legal, human resource, accounting or other experts, advisors or consultants as it deems desirable or appropriate, all in coordination with management and the FirstNet Board.

Nothing contained in this charter shall be construed as circumscribing the authority of the Inspector General under the Inspector General Act and applicable Department of Commerce Administrative Orders or is intended to restrict the authority of the Inspector General to conduct, supervise, and coordinate audits, inspections, evaluations, investigations, and other reviews relating to the programs and any other operations of FirstNet.

Nothing contained in this charter is intended, and it should be interpreted to exclude, any expansion of the responsibility of the Board or its members under, or violation of, applicable statutory or regulatory requirements.



Appendix D:

First Responder Network Authority Consultation and Outreach Committee Charter

First Responder Network Authority Consultation and Outreach Committee Charter

9 December 2015

Origin

The Consultation and Outreach Committee is established by the FirstNet Board to review, approve, oversee, and recommend actions (as described below) related to FirstNet's outreach to eligible state and territory, federal, rural, and tribal users of the nationwide public safety broadband network.

Committee Membership

The Consultation and Outreach Committee shall consist of at least three members. Consultation and Outreach Committee members shall be appointed by the Board and serve at the pleasure of the Board for such term or terms as the Board may determine and may be replaced by the Board. Each of the members of the Consultation and Outreach Committee shall be a member of the Board or otherwise in accordance with the Bylaws.

Committee Structure and Operations

The Board shall designate one member as the Chair of the Consultation and Outreach Committee. The Consultation and Outreach Committee shall meet in person or

telephonically at least four times a year at a time and place determined by the Chair of the Consultation and Outreach Committee, with additional meetings to occur, or actions to be taken by unanimous written consent, when deemed desirable or appropriate by the Chair or a majority of the Consultation and Outreach Committee. The Consultation and Outreach Committee may, in its discretion, form and delegate authority to one or more subcommittees. The Chair of the Consultation and Outreach Committee may invite such members of management to attend Consultation and Outreach Committee meetings or portions thereof as the Chair of the Consultation and Outreach Committee may deem desirable or appropriate. Any member of the Board may attend any meeting of the Consultation and Outreach Committee and may participate as appropriate.

Committee Duties and Responsibilities

In addition to the principal duties and responsibilities described below, the Consultation and Outreach Committee will undertake such other duties as the Board delegates and will report to the Board periodically and as may be deemed necessary by the Committee. The primary duties and responsibilities of the Consultation and Outreach Committee are as follows:

1. Oversee management's consultation and outreach plans, including to regional, state, local, rural, tribal, territory, and federal constituents.
2. Review and approve management's regional outreach structure.
3. Review management's proposed network policies regarding users, coverage areas, prioritization, preemption, hardening, and other material network policies directly affecting users, and make recommendations to the Board.
4. Review management's consultation and outreach plans.

Annual Performance Evaluation and Charter Review

The Consultation and Outreach Committee shall review and reassess the adequacy of this Charter annually and recommend any proposed changes to the FirstNet Board for approval. The Consultation and Outreach Committee shall produce and provide to the Board an annual performance evaluation of the Consultation and Outreach Committee, which evaluation shall compare the Committee's performance with the requirements of this Charter. The report to the Board may take the form of an oral report by the Chair of the Consultation and Outreach Committee, or by any other member of the Committee.

Resources and Authority

In carrying out its responsibilities, the Consultation and Outreach Committee shall have the resources and authority the Consultation and Outreach Committee may deem desirable or appropriate to discharge its duties and responsibilities, including the authority to obtain advice or assistance from internal or external legal, human resource, accounting or other experts, advisors or consultants as it deems desirable or appropriate, all in coordination with management and the Board.

Nothing contained in this charter shall be construed as circumscribing the authority of the Inspector General under the Inspector General Act and applicable Department of Commerce Administrative Orders or is intended to restrict the authority of the Inspector General to conduct, supervise, and coordinate audits, inspections, evaluations, investigations, and other reviews relating to the programs and any other operations of FirstNet.

Nothing contained in this charter is intended, and it should be interpreted to exclude, any expansion of the responsibility of the Board or its members under, or violation of, applicable statutory or regulatory requirements.



Appendix E:

First Responder Network Authority Public Safety Advisory Committee Charter

U.S. DEPARTMENT OF COMMERCE
CHARTER OF THE
FIRST RESPONDER NETWORK AUTHORITY
PUBLIC SAFETY ADVISORY COMMITTEE

1. Committee's Official Designation (Title)

Public Safety Advisory Committee (PSAC)

2. Authority

The First Responder Network Authority (FirstNet) established the Public Safety Advisory Committee under the authority of Middle Class Tax Relief and Job Creation Act of 2012 (Tax Relief Act), Pub. L. No. 112-96, 126 Stat. 156, § 6205(a)(1) (47 U.S.C. § 1425(a)(1)), and in accordance with the Unfunded Mandates Reform Act, 2 U.S.C. § 1534(b).

3. Objectives and Scope of Activities

The PSAC provides advice and recommendations to FirstNet. The objective of the PSAC is to assist the FirstNet in carrying out its duties to design, construct, and deploy the nationwide interoperable public safety broadband network (public safety network). The PSAC will assist FirstNet in maintaining the crucial dialogue with state, local, and tribal government and first responder leaders. The PSAC will also enable FirstNet to receive feedback from and exchange ideas with a wide swath of important stakeholders. Thus, the PSAC will support FirstNet in more effectively reaching its goals of building a nationwide public safety network and providing the best possible service to the public safety community. The scope of the PSAC's activities will be limited to matters involving shared intergovernmental responsibilities or administration.

4. Description of Duties

FirstNet intends to seek the advice of the PSAC on a wide variety of matters involving shared intergovernmental responsibilities or administration, including without limitation advice on aspects of outreach, state consultation and state plans. FirstNet will issue written requests for these and other matters in the order FirstNet deems most helpful in consultation with the PSAC, and the PSAC will provide advice and recommendations to FirstNet in response to such requests. The PSAC may request additional assignments, modification of assignments and seek authorization to advise FirstNet on matters not currently assigned. The PSAC will assist FirstNet by representing the consensus views of the public safety community to FirstNet. It may also provide a forum for public safety stakeholders to present current and emerging issues in public safety network management, policy, reform, and technology.

5. Agency or Official to Whom the Committee Reports

The PSAC will report and provide advice to the FirstNet Board through the Designated FirstNet Liaison. The Designated FirstNet Liaison will also communicate work assignments, priorities, and work plans to the PSAC on FirstNet's behalf.

6. Support

FirstNet will provide staff and resources to support the committee.

7. Designated FirstNet Liaison

The Chair of the FirstNet Board will select a FirstNet official, who is either the General Manager or Deputy General Manager of FirstNet, to serve as the Designated FirstNet Liaison to the PSAC. In performing these duties, the Designated FirstNet Liaison will coordinate with the FirstNet User Advocacy Officer as appropriate.

8. Estimated Number and Frequency of Meetings

It is anticipated that the PSAC will meet in person approximately two times a year, as determined by the PSAC Chair and subject to the call of the Designated FirstNet Liaison. The PSAC may hold additional telephonic meetings, as determined by the PSAC Chair and subject to the call of the Designated FirstNet Liaison. FirstNet staff shall take the official minutes of all meetings.

9. Membership and Designation

The PSAC shall be comprised of no more than 45 members who represent state, local, and tribal public safety organizations and shall also include a federal member.

Consistent with 41 C.F.R. §102-3.40(g), the federal member shall be a full-time or permanent part-time officer or employee of FirstNet appointed by the FirstNet Chair. The federal member will serve as a non-voting member of the PSAC, but is authorized to represent the FirstNet Board in the PSAC's deliberations to provide consensus advice in support of shared intergovernmental responsibilities or administration for the public safety network.

Non-federal members must be elected or designated officials of state, local, or tribal governments serving in their official capacities, which includes the Washington representatives of such organizations. A list of such organizations is set forth at appendix A. Such members shall be recommended by their respective organizations, but must be appointed by the Chairperson of the FirstNet Board. Non-federal members of such organizations will serve for a term of two years, but may be reappointed for additional consecutive terms.

The PSAC shall be headed by a Chair and an Executive Committee, consisting of five members (including the Chair) appointed by the Chairperson of the FirstNet Board. The PSAC Chair shall serve a one-year term, but may be reappointed for two additional consecutive terms. Subsequent appointments (beyond the three years) of the PSAC Chair may be approved by the Board.

The Executive Committee shall assist the Chair in operating the PSAC and coordinating with the full PSAC membership. Each member of the Executive Committee shall serve a one-year term, but may be reappointed for additional consecutive terms. Decisions of the Executive Committee shall be by majority vote.

No member of the PSAC or its subgroups shall be a registered lobbyist under the Lobbying Disclosure Act of 1995, as amended, 2 U.S.C. § 1601 *et seq.*, in accordance with the President's Memorandum on

Lobbyists, Memorandum for the Heads of Agency Boards and Commissions: Lobbyists on Agency Boards and Commissions (June 18, 2010), <http://www.whitehouse.gov/the-press-office/presidential-memorandum-lobbyists-agency-boards-and-commissions>.

10. Subcommittees

FirstNet may create subcommittees, working groups, standing committees, ad hoc groups, task groups, or other subgroups as it considers necessary for the performance of the PSAC's functions. Like the full committee, PSAC subgroups may meet solely for the purpose of discussing shared intergovernmental responsibilities or administration. Any subgroup established will report to the Executive Committee and must not provide advice or work products directly to FirstNet.

11. Duration/Termination

The PSAC is a standing committee. This charter will remain in effect until 2027 and may be amended from time to time by FirstNet.



Sue Swenson
Chairwoman of the Board,
First Responder Network Authority

Dated: _____

6/3/14

Appendix A

1. American Association of State Highway & Transportation Officials
2. Association of Public-Safety Communications Officials-International
3. American Public Works Association
4. Forestry Conservation Communications Association
5. Governors Homeland Security Advisors Council
6. Interagency Board
7. International Association of Chiefs of Police
8. International Association of Emergency Managers
9. International Association of Fire Chiefs
10. International City/County Management Association
11. International Municipal Signal Association
12. Major Cities (Police) Chiefs Association
13. Major County Sheriffs' Association
14. Metropolitan Fire Chiefs Association
15. National Association of Counties
16. National Association of Emergency Medical Technicians
17. National Association of Regional Councils
18. National Association of State Chief Information Officers
19. National Association of State EMS Officials
20. National Association of State 9-1-1 Administrators
21. National Association of State Technology Directors
22. National Association of Telecommunications Officers and Advisors
23. National Congress of American Indians
24. National Criminal Justice Association
25. National Conference of State Legislatures
26. National Council of Statewide Interoperability Coordinators
27. National Emergency Management Association
28. National EMS Management Association
29. National Emergency Number Association
30. National Governors Association
31. National League of Cities
32. National Public Safety Telecommunications Council
33. National Sheriffs' Association
34. National Consortium of Justice Information Statistics
35. U.S. Conference of Mayors
36. SAFECOM Executive Committee (At Large)
37. SAFECOM Executive Committee (At Large)
38. Fire Non-Management First Line Responder (At Large)
39. Police Non-Management First Line Responder (At Large)
40. Police Non-Management First Line Responder (At Large)
41. FirstNet (Federal Member)