

PUBLIC SAFETY ADVISORY COMMITTEE TO THE FIRST RESPONDER NETWORK AUTHORITY
MINUTES OF THE DECEMBER 2, 2014 PSAC MEETING
Norman, Oklahoma · 8:00 AM - 5:00 PM CST

The Public Safety Advisory Committee (hereinafter “PSAC” or “Committee”) to the First Responder Network Authority (FirstNet) convened on December 2, 2014, at 8:00 a.m. CST in Norman, Oklahoma to discuss the status of various PSAC activities and to obtain programmatic updates from FirstNet staff with respect to ongoing and future FirstNet activities.

INTRODUCTIONS AND ROLL CALL

PSAC Chairman Chief Harlin McEwen opened the meeting by welcoming PSAC members and others in attendance. Thereafter, Chief McEwen conducted the roll call. See Appendix 1 for the PSAC membership attendance list.

WELCOMING REMARKS

Following the introductions and roll call, members of the FirstNet Board and Senior Management team provided welcoming remarks. FirstNet Chairwoman Sue Swenson explained that FirstNet looked forward to leveraging the expertise of the PSAC in the coming year. FirstNet Board member Jeff Johnson expressed that FirstNet would obtain substantive feedback from the PSAC in the coming year. FirstNet Acting General Manager, TJ Kennedy, likewise commented that FirstNet would seek the Committee’s feedback on substantive issues in the coming year.

MATTERS FOR DISCUSSION

FirstNet Strategic Roadmap Update

Mr. Kennedy provided an overview of the status of various milestones presented in FirstNet’s Strategic Roadmap. According to Mr. Kennedy, FirstNet’s completion of key steps outlined in the Strategic Roadmap will facilitate its ability to develop a comprehensive Request for Proposal and execute consultations. Mr. Kennedy also provided the Committee with a high-level summary of results from FirstNet’s recently published Public Notice and Comment and Request for Information. Following Mr. Kennedy’s presentation, Committee members asked questions such as whether FirstNet was engaging relevant environmental agencies as it executed its work, and Mr. Kennedy provided responses.

Identity, Credential, and Access Management (ICAM) National Strategy Summit Briefing

Chief McEwen and Acting Chief Technical Officer Jeffrey Bratcher provided an overview of the ICAM Summit that was held from October 8-9, 2014, in Washington, D.C. According to Chief McEwen, the ICAM Summit examined how current ICAM programs identify and verify individuals, approve credentials, and authorize access to systems or networks. Chief McEwen mentioned that a public ICAM Summit report is being developed and will be released soon.

PSAC Activity Update and Discussion

OEC Transition

Chief McEwen stated that the U.S. Department of Homeland Security’s Office of Emergency Communications will no longer provide particular administrative support to the PSAC effective December 31, 2014, and that FirstNet would supply such support beginning on January 1, 2015.

Open Meetings

Chief McEwen solicited feedback from Committee members on whether the PSAC should open future meetings to the public, but close a portion of such meetings for the Committee to discuss sensitive matters. There was a consensus among Committee members that the PSAC should open future meetings to the public while closing a portion of such meetings to hold sensitive discussions.

Status of Working Groups

Darryl Ackley, PSAC member and Chair of the PSAC Early Builders Working Group (EBWG), provided an update on the status of the EBWG. Mr. Ackley stated that the EBWG will meet for the first time via conference call on December 16, 2014. Richard Broncheau, PSAC member and Chair of the PSAC Tribal Working Group (TWG), stated that efforts are underway to finalize the TWG membership roster. Mr. Broncheau anticipates that the TWG will meet in-person either on February 23, 24, or 25 of 2015, with a conference call to occur prior to that in-person meeting.

Status of Reports on Eligible Users, Use Cases, and Human Factors Reports

Amanda Hilliard, FirstNet's Director of Outreach, stated that the following three assignments previously issued by FirstNet to the PSAC were now complete and closed: the report entitled "Potential Users-Nationwide Public Safety Broadband Network"; the report entitled "Use Cases for Interfaces, Applications, and Capabilities for the Nationwide Public Safety Broadband Network"; and the report entitled "Human Factors."

Priority/Preemption Discussion

Tracy McElvaney, the Public Safety Communications Research's Advanced Communications Research Group Lead, conducted a training session for Committee members on priority, preemption and quality of service framework considerations for the nationwide public safety broadband network. Thereafter, Brian Kassa, FirstNet Director of Technology Planning & Development, discussed the importance of FirstNet learning the operational side of quality of service and priority and preemption from the PSAC. Among other things, Committee members commented upon the significance of quality of service. Committee members also asked questions about technical matters discussed during the training, to which Mr. McElvaney responded. Chief McEwen stated that FirstNet will seek the PSAC's advice and recommendations with respect to priority and preemption issues in the near future.

Public Safety Grade Discussion

FirstNet contractor Andrew Merson explained that FirstNet is engaging with the PSAC, public safety stakeholders, and industry to understand existing and future hardening guidelines, technology, and the state of infrastructure. Comments from Committee members included mentions of the importance of FirstNet engaging with the states to understand existing infrastructure capabilities. In the future, FirstNet will seek advice and recommendations from the PSAC concerning hardening issues, according to Chief McEwen.

FirstNet State Consultation and Outreach Update and Discussion

Ms. Hilliard provided an overview of FirstNet's state consultation meetings to date and how lessons learned from the meetings will inform FirstNet's draft Request for Proposal. Ms. Hilliard also summarized the Outreach Division's recent efforts and its plans for the subsequent year.

Meeting Minutes for the September 9, 2014, PSAC Meeting (Webinar/Teleconference)

Chief McEwen reviewed the meeting minutes for the September 9, 2014, PSAC meeting. Committee members provided comments. After discussion, upon a motion duly made and seconded, the following resolution was unanimously approved:

RESOLVED, that the meeting minutes from September 9, 2014, presented to, and as amended by the comments of the Committee, and attached hereto as Appendix 2 (as amended) are hereby approved.

CLOSING

Chief McEwen thanked the PSAC members and others for participating in the meeting.

Appendix 1: PSAC Membership Attendance List for the December 2, 2014 Meeting

ORGANIZATION	PSAC REP	In Attendance?
American Association of State Highway & Transportation Officials	Paul Steinman	x
Association of Public-Safety Communications Officials-International	Brent Lee	x
American Public Works Association	Philip Mann	x
Forestry Conservation Communications Association	Chief Paul Leary	x
Governors Homeland Security Advisors Council	Jimmy Gianato	x
InterAgency Board	Lt. Christopher Lombard	x
International Association of Chiefs of Police	Chief Harlin McEwen	x
International Association of Emergency Managers	Joseph Sastre	Excused
International Association of Fire Chiefs	Chief Gary McCarraher	x
International City/County Management Association	Mark Ryckman	Excused
International Municipal Signal Association	Paul Szoc	x
Major Cities (Police) Chiefs Association	Patrick Neville	x
Major County Sheriffs' Association	Mel Maier	x
Metro Chiefs	Keith Bryant	x
National Association of Counties	Timothy Loewenstein	x
National Association of Emergency Medical Technicians	Don Lundy	Excused
National Association of Regional Councils	Steve Cassano	x
National Association of State Chief Information Officers	Darryl Ackley	x
National Association of State EMS Officials	Paul Patrick	Excused
National Association of State 9-1-1 Administrators	Richard Taylor	Excused
National Association of State Technology Directors	Charlie Sasser	x
National Association of Telecommunications Officers & Advisors	Barry Fraser	x
National Congress of American Indians	Richard Broncheau	x
National Criminal Justice Association	John Sweeney	x

National Council of State Legislatures	Daniel Eaton	Excused
National Council of Statewide Interoperability Coordinators	Michael Varney	x
National Emergency Management Association	Glenn Cannon	x
National EMS Management Association	Jonathan Olson	x
National Emergency Number Association	Trey Forgety	x
National Governors Association	Thomas MacLellan	x
National League of Cities	Scott Somers	Excused
National Public Safety Telecommunications Council	Chief Douglas Aiken	x
National Sheriffs' Association	Sheriff Larry Amerson	Excused
National Consortium of Justice Information Statistics	Bonnie Maney	x
U.S. Conference of Mayors	Tom Sorley	x
SAFECOM EC Member	Steven Proctor	Excused
Police Non-Management Responder	James Mann	Excused
Police Non-Management Responder	Rory Neslund	x
Fire Non-Management Responder	Captain Mike Worrell	x
FirstNet	Vicki Lee	x
Guests		
FirstNet	Sue Swenson	x
FirstNet	Jeff Johnson	x
FirstNet	Kevin McGinnis	x
FirstNet	TJ Kennedy	x
FirstNet	Amanda Hilliard	x
FirstNet	Jeff Bratcher	x
FirstNet	Brian Kassa	x
FirstNet	Andy Merson	x
FirstNet	Patrick Schwinghammer	x
FirstNet	Natasha Coates	x

PSCR	Dereck Orr	x
PSCR	Tracy McElvaney	x
State of Texas	Todd Early	x
DHS/OEC	Ron Hewitt	x
DHS/OEC	Robert Rhoads	x
DHS/OEC	Ken Bradley	x
DHS/OIC	Dan Cotter	x

Appendix 2: September 9, 2014, PSAC Meeting Minutes

PUBLIC SAFETY ADVISORY COMMITTEE TO THE FIRST RESPONDER NETWORK AUTHORITY
MINUTES OF THE SEPTEMBER 9, 2014 PSAC MEETING (Webinar/Teleconference)
4:00 PM - 5:00 PM EST

The Public Safety Advisory Committee (PSAC) to the First Responder Network Authority (FirstNet) convened on September 9, 2014, at 4:00 p.m. EST via webinar/teleconference to discuss the status of various PSAC activities and to obtain programmatic updates from FirstNet staff with respect to ongoing and future FirstNet activities.

WELCOME, ROLL CALL, AND ESTABLISHMENT OF QUORUM

PSAC Chairman Chief Harlin McEwen opened the meeting by welcoming PSAC members and others on the call. Thereafter, Mr. McEwen conducted the roll call. Six PSAC members were previously excused from attending the meeting and an additional three members were absent. See Appendix 1 for the PSAC membership attendance list.

MATTERS FOR DISCUSSION

FirstNet Assignment Status

Mr. McEwen explained that the PSAC submitted the “Use Cases for Interfaces, Applications, and Capabilities for the Nationwide Public Safety Broadband Network” document to FirstNet on July 21, 2014. The PSAC also submitted the “Potential Users – Nationwide Public Safety Broadband” document to FirstNet on July 22, 2014, according to Mr. McEwen.

Working Groups

Early Builders Working Group (EBWG): Darryl Ackley, PSAC member and Chair of the PSAC EBWG, provided an update on the status of the EBWG. According to Mr. Ackley, participants of the EBWG include non-PSAC members from early builder organizations such as Adams County Communications Center, Inc. Mr. Ackley further explained that the EBWG finalized its Operating Procedures, and held an initial meeting in early September.

Tribal Working Group (TWG): Richard Broncheau, PSAC member and Chair of the PSAC TWG, provided an update on the status of the TWG. Mr. Broncheau explained that potential participants for the

TWG have been identified, and efforts toward developing and finalizing the TWG's Operating Procedures are underway.

Preview of FirstNet Board Meeting

TJ Kennedy, FirstNet's Acting General Manager and Deputy General Manager, and Stuart Kupinsky, FirstNet's Chief Counsel, provided a preview of the upcoming FirstNet Board of Directors meeting.

FirstNet Update

State Consultations: Dave Buchanan, FirstNet's Director of State Consultation, provided an update on FirstNet's state consultation efforts. Mr. Buchanan indicated that FirstNet's initial consultation meeting with the state of Maryland occurred in July of 2014, and additional initial consultation meetings with other states are scheduled to take place in the near future.

Outreach: Amanda Hilliard, FirstNet's Director of Outreach, provided an update on FirstNet's outreach efforts. Ms. Hilliard explained that the outreach team continues to speak at state and national conferences, and seeks to hire additional staff members.

CLOSING

Mr. McEwen thanked the PSAC members and others in attendance for their participation.

PSAC Membership Attendance List for the September 9, 2014 Meeting

ORGANIZATION	PSAC REP	In Attendance?
American Association of State Highway & Transportation Officials	Paul Steinman	Excused
Association of Public-Safety Communications Officials-International	Brent Lee	Excused
American Public Works Association	Philip Mann	Excused
Forestry Conservation Communications Association	Chief Paul Leary	X
Governors Homeland Security Advisors Council	Jimmy Gianato	X
InterAgency Board	Lt. Christopher Lombard	X
International Association of Chiefs of Police	Chief Harlin McEwen	X
International Association of Emergency Managers	Joseph Sastre	X
International Association of Fire Chiefs	Chief Gary McCarraher	Absent
International City/County Management Association	Mark Ryckman	X
International Municipal Signal Association	Paul Szoc	X
Major Cities (Police) Chiefs Association	Patrick Neville	Excused
Major County Sheriffs' Association	Mel Maier	X

Metropolitan Fire Chiefs Association	Chief Bill McCammon	X
National Association of Counties	Timothy Loewenstein	X
National Assoc. of Emergency Medical Technicians	Don Lundy	Excused
National Association of Regional Councils	Steve Cassano	X
National Assoc. of State Chief Information Officers	Darryl Ackley	X
National Assoc. of State EMS Officials	Paul Patrick	X
National Association of State 9-1-1 Administrators	Richard Taylor	X
National Association of State Technology Directors	Charlie Sasser	X
National Association of Telecommunications Officers & Advisors	Barry Fraser	X
National Congress of American Indians	Richard Broncheau	X
National Criminal Justice Association	John Sweeney	X
National Council of State Legislatures	Daniel Eaton	X
National Council of Statewide Interoperability Coordinators	Michael Varney	Absent
National Emergency Management Association	Glenn Cannon	X
National EMS Management Association	Jonathan Olson	Excused
National Emergency Number Association	Trey Forgety	X
National Governors Association	Thomas MacLellan	X
National League of Cities	Scott Somers	Absent
National Public Safety Telecommunications Council	Chief Douglas Aiken	X
National Sheriffs' Association	Sheriff Larry Amerson	X
National Consortium of Justice Information Statistics	Bonnie Maney	X
U.S. Conference of Mayors	Tom Sorley	X
SAFECOM EC Member	Steven Proctor	X
Police Non-Management Responder	James Mann	X
Police Non-Management Responder	Rory Neslund	X
Fire Non-Management Responder	Captain Mike Worrell	X
FirstNet	Vicki Lee	X