

**FIRST RESPONDER NETWORK AUTHORITY
MINUTES OF THE MARCH 14, 2017
COMBINED COMMITTEES AND BOARD MEETING
TELECONFERENCE**

On March 14, 2017, the First Responder Network Authority (FirstNet) held an open public meeting of the FirstNet Board and Combined Committees. The meeting took place via teleconference and began at 1:00 PM EDT. The meeting was made available to the public via teleconference and a transcript of the meeting and the archived Board and Combined Committee meeting audio can be found on the FirstNet website at www.firsnet.gov.

BOARD AND COMBINED COMMITTEE MEETING

FirstNet Board Chair Sue Swenson opened the meeting and welcomed new FirstNet Board members Kathleen Kraninger and David Hess. Ms. Kraninger is the Office of Management and Budget (OMB) Associate Director for General Government and replaced David Mader as the Board member designee for the OMB. Mr. Hess is the Department of Homeland Security (DHS) Senior Official performing the duties of the Undersecretary of the National Protection and Programs Directorate. Mr. Hess replaced Suzanne Spaulding as the Board member designee for DHS. Chair Swenson said that the Board was excited to have Ms. Kraninger and Mr. Hess as new members and looks forward to having them assist on FirstNet issues.

Chair Swenson also took a moment to remark on the progress FirstNet has made over the past five years and that this meeting marks a key step in the procurement process as the Board readies itself to take whatever steps are necessary pending the outcome in the protest litigation.

Conflicts Statement and Reminder

Board Secretary Karen Miller-Kuwana read the conflicts statement and asked for any recusals from the Board members. In response, all participating Board members indicated no conflicts of interest, and the meeting proceeded.

Roll Call: Sue Swenson (Chair), Jeff Johnson (Vice Chair), Ed Horowitz, Christopher Burbank James Douglas, Kevin McGinnis, Annise Parker, Neil Cox, Ed Reynolds, Richard Stanek, Teri Takai, Kathy Kraninger, David Hess and Christopher Piehota. A quorum was present for the Board and the Combined Committees.

Votes Taken

Chair Swenson stated that before proceeding with the business of the day, the Board needed to approve the minutes from the December Combined Committees and Board meeting. Chair Swenson moved that the Board and the Combined Committees approve the minutes, Ms. Takai

seconded the motion, and the Board and Combined Committees unanimously voted to approve the Combined Committees and Board minutes from the previous Combined Committees and Board meeting held on December 13-14, 2016.

MATTERS DISCUSSED

Before commencing with the normal course of business, Chair Swenson offered Resolution 83 Extension of Chief (Ret.) Harlin McEwen's Term as Public Safety Advisory Committee (PSAC) Chair. Chair Swenson noted that Chief (Ret.) McEwen brings extensive experience and advocacy to the PSAC and on behalf of the Board thanked Chief (Ret.) McEwen and moved to extend the term of his PSAC Chair until such time as FirstNet is able to announce the award of the contract. Chief (Ret.) McEwen thanked Chairman Swenson and the Board for the opportunity to continue to serve as PSAC Chair. Kevin McGinnis, as a long-time colleague and fellow first responder, moved that the Board adopt the resolution and Vice Chair Jeff Johnson seconded the motion.

Votes Taken

The Board voted unanimously to approve FirstNet Board Resolutions 83 extending Chief (Ret.) McEwen's term as the PSAC Chair.

PSAC Update

PSAC Chair Chief (Ret.) McEwen provided a brief update on the work of the PSAC and reported that the PSAC had established a Preparing for Adoption Task Team with the purpose of preparing public safety for adoption; integrating processes; and creating a readiness checklist and guidance tool for public safety. Chief (Ret.) McEwen noted that the task team aims to have a final report to present at the June PSAC meeting. Chief (Ret.) McEwen also outlined the PSAC's look ahead goals for success in 2017. These goals include exploring topics to prepare users for adoption; continuing working group efforts; and advocating for public safety post-contract award. Chief (Ret.) McEwen added that PSAC would continue with the early builder working group and the tribal working group and the establishment of a federal working group. Chief (Ret.) McEwen concluded his presentation with an invitation to the Board to attend the June 15 PSAC meeting in San Antonio, TX.

Chair Swenson reiterated her appreciation for the work that Chief (Ret.) McEwen and the PSAC members have done on behalf of FirstNet and first responders and Vice Chair Johnson echoed those remarks.

Technology Committee

Neil Cox, Chair of the Technology Committee, briefed the Board on the March 8 Technology Committee that was held in Boulder, CO. Mr. Cox reported that a staff member from the

National Institute of Standards and Technology (NIST) Public Safety Communications Research (PSCR) Division spoke to the Technology Committee about the public safety innovation acceleration program. The Technology Committee also discussed the integrated task team (ITT) post-award approach; network policies; and device ecosystems and received a Mobile World Congress recap. Mr. Cox provided additional details about the development of public safety specific applications and described how CTO is working with public safety “case studies” to learn what applications could assist first responders.

Chief Technology Officer Jeff Bratcher concluded the Technology Committee briefing with a more detailed explanation of the 2017 Public Safety Innovation Accelerator Program (PSIAP). Mr. Bratcher reported that there were 161 total applications from 147 unique entities and included an application per technology area breakdown of the applications.

Consultation and Outreach Committee and Chief Customer Officer Update

Chief Customer Officer Rich Reed began his presentation by thanking Chief (Ret.) McEwen and the PSAC for their hard work and dedication and added that he looked forward to working with Chief (Ret.) McEwen through the award of the FirstNet contract. Mr. Reed then provided a brief recap of FirstNet’s consultation and outreach efforts with stakeholders. Mr. Reed reported that between January and March 2017, FirstNet executed over 120 outreach and consultation engagements and reached over 10,000 stakeholders with visits to over 38 states and territories. Mr. Reed added that FirstNet had released impressive FirstNet 101 and 2017 Consultation videos. Mr. Reed also thanked Board members Rich Stanek and Kevin McGinnis for participating in FirstNet engagements.

Looking forward, Mr. Reed discussed the Chief Customer Office’s initial post-award activities which include a State Single Point of Contact (SPOC) webinar; joint kick-off meeting with AT&T; preparation of State Plans; provision and integration of State Plan content; populations of the State Plan and marketing portals and the release of State Plans

Finance Committee and Chief Financial Officer Update

Chief Financial Officer Kim Farington began with a detailed description of the fiscal year 2017 (FY17) cumulative financial results, and reported that year-to-date through January 31, 2017, FirstNet had utilized 24% in obligations of its yearly FY2017 budget of \$84.6 million and 21% of its FY2017 \$118.6 million expense budget. Ms. Farington also reported that in December 2016, FirstNet had received its fourth consecutive clean or unmodified audit opinion.

At the close of Ms. Farington’s presentation, both James Douglas, Chair of the Finance Committee, and Chair Sue Swenson added that under Mr. Farington’s leadership, the Office of

the Chief Financial Officer had implemented the appropriate financial controls and brought financial discipline to FirstNet.

Organization and Operations Update

President TJ Kennedy outlined the key organizational and operational Task Orders 1, 2 and 3 that FirstNet and its partner would begin working on Day 1 post-award. Mr. Kennedy also identified the state plan portal and delivery and CORE network design as immediate Day 1 priorities for FirstNet. Mr. Kennedy explained that Task Order 1 includes the launch of the web interface for state plan delivery; Task Order 2 involves the actual development and issuance of the state plans as well as the opt-in and opt-out elements. Task Order 3 is a much larger Task Order and includes (but is not limited to) the CORE, services, applications, devices, architecture and infrastructure, and operations. Mr. Kennedy also outlined the 13 newly established ITTs and described how they were aligned with the 16 objectives identified in the Request for Proposals (RFP). Mr. Kennedy further explained that the ITTs will be FirstNet's key functioning and operational bodies and will be ready to immediately work closely with FirstNet's partner.

Litigation Update

Chief Counsel Jason Karp presented a litigation update on the protest filed by Rivada Mercury in the U.S. Court of Federal Claims. Mr. Karp began with a brief history of the protest litigation, noting that oral arguments had been heard in the matter on March 3, 2017. Mr. Karp advised that once the Court of Federal Claims issued a decision, FirstNet would respect that decision and take whatever actions are necessary to comply with the Court's ruling.

Closed Session

Chair Swenson announced that the Board would convene in a closed session, and moved to close the Combined Committees and Board meeting. The motion was seconded and approved by the FirstNet Board and Combined Committees.

CEO Update

Chief Executive Officer Mike Poth concluded the meeting with a brief CEO Update. To start, Mr. Poth reiterated the Chair's welcome to the new board members. Mr. Poth then addressed the uncertainty surrounding the date for the award of the FirstNet contract and added that in the meantime FirstNet continued to prepare for the execution of the contract. Mr. Poth also mentioned that FirstNet had the opportunity to brief the Secretary of the Department of Commerce and that Secretary Ross was excited about FirstNet and had mentioned FirstNet in his speech on his first day in office.

Board Adjourned

The Board voted unanimously to adjourn the meeting.