

PUBLIC SAFETY ADVISORY COMMITTEE TO THE FIRST RESPONDER NETWORK AUTHORITY
MINUTES OF THE MARCH 15, 2016 PSAC MEETING
Webinar/Teleconference · 2:00 PM – 3:30 PM EDT

The Public Safety Advisory Committee (PSAC) to the First Responder Network Authority (FirstNet) convened on March 15, 2016, at 2:00 pm EDT via webinar/teleconference to discuss the status of various PSAC activities and to obtain programmatic updates from FirstNet staff with respect to ongoing and future FirstNet activities.

**WELCOME, ROLL CALL, ESTABLISHMENT OF QUORUM, AND APPROVAL OF
DECEMBER 2015 MEETING MINUTES**

PSAC Chairman Chief Harlin McEwen opened the meeting by welcoming PSAC members and others in attendance. Thereafter, Chief McEwen conducted the roll call. See Appendix 1 for the PSAC membership attendance list. Committee members voiced no objection to the meeting minutes for the December 2015 PSAC meeting in Houston, Texas. Therefore, the following resolution was unanimously approved:

RESOLVED, that the meeting minutes from December 2015, presented to, and attached hereto as Appendix 2 are hereby approved.

GENERAL ANNOUNCEMENTS

Chief McEwen provided an overview of upcoming meetings for the PSAC and FirstNet, including: a briefing for PSAC association representatives on March 17 in Washington, DC; the state/territory single point of contact (SPOC) meeting April 12-13 in McLean, Virginia; a tribal working group (TWG) summit on April 14 in McLean, Virginia; the PSAC meeting on June 6 in San Diego, California; the FirstNet Board meeting June 21-22 (now June 29-30) in Chicago, Illinois; an Association briefing on September 12 in Washington, DC; the FirstNet Board meeting September 13-14 in Reston, Virginia; the PSAC executive committee (EC) meeting September 14-15 in Reston, Virginia; the SPOC meeting to be held sometime this Fall; the FirstNet Board meeting December 13-14 in California; and the PSAC meeting December 14-15 in California. Chief McEwen indicated that additional details on the June PSAC meeting would be sent to PSAC members shortly.

FIRSTNET UPDATE

Amanda Hilliard, FirstNet's Director of Outreach, provided Committee members with an update on the status of various FirstNet activities, including the Request for Proposal (RFP). Ms. Hilliard indicated the RFP was released on January 13, 2016, and that FirstNet has received over 400 questions about it, mostly on administrative actions and the procurement process. She also stated that capability statements are due March 31, with final RFP proposals due May 13, 2016 (now May 31, 2016). Ms. Hilliard then discussed 2016 consultation efforts, noting the four baseline activities FirstNet is utilizing: 1) SPOC Engagement Meetings, 2) Governance Body Meetings, 3) Consultation Task Teams (CTT), and 4) Executive Consultation Meetings. Ms. Hilliard further indicated that FirstNet also intends to expand its engagement with major metropolitan and tribal stakeholders. She explained that these consultation activities will help prepare states for the receipt of State Plans in 2017. Ms. Hilliard continued with a preview of the Spring SPOC meeting and upcoming public safety discipline conference dates in which that FirstNet will participate. She concluded her remarks by informing the PSAC that FirstNet is in the process of hiring a new law enforcement senior advisor and establishing public safety discipline focus groups within the PSAC.

TJ Kennedy, FirstNet's President, spoke for a few minutes to discuss the Board meeting scheduled for March 16, 2016, noting that the planned discussion topics included RFP status and timeline and the spectrum relocation grant program, among others. In response to a question about the RFP evaluation

process, Mr. Kennedy and FirstNet CEO Mike Poth stated that a Source Selection Advisory Committee would be established to provide advice and help further ensure the integrity of the procurement process.

EARLY BUILDERS AND TRIBAL WORKING GROUPS UPDATE

Early Builder Working Group

PSAC member and Chair of the Early Builder Working Group (EBWG), Todd Early, informed the PSAC that the EBWG recently returned from an in-person meeting in Boulder, Colorado, on March 7-8 at which the EBWG met with engineers from the Public Safety Communications Research project (PSCR) and members of FirstNet's Office of the Chief Technology Officer (CTO) team to discuss project updates, the importance of data, ways in which they can drive data collection with their colleagues, user equipment provisioning, and key lessons learned and obstacles faced.

Tribal Working Group

Chief McEwen announced that the National Congress of American Indians (NCAI) had selected a new representative to the PSAC, and that Richard Broncheau would be stepping down. Mr. Kennedy, Board Chairwoman Sue Swenson and Chief McEwen all offered their gratitude to Mr. Broncheau for his years of service to the Tribal Working Group (TWG). Chief McEwen then shared with the group that Randell Harris from the Affiliated Tribes of Northwest Indians (ANTI) had been appointed Vice Chair of the TWG. Chief McEwen indicated that the TWG continues to meet monthly and will hold an in-person meeting April 14, 2016 following the Spring SPOC meeting. Chief McEwen also mentioned that FirstNet hired two new tribal staff members from the ranks of the TWG to serve as regional tribal government liaisons: Margaret Muhr from the Citizens Potawatomi Nation (Oklahoma) and Adam Geisler from the La Jolla Band of Luiseno Indians (California).

PSAC ASSIGNMENTS UPDATE

Chief McEwen recapped for PSAC members the two current task teams the PSAC is operating: Identity, Credential, and Access Management (ICAM) and Local Control. He shared that both task teams recently returned from Boulder, Colorado, where they held all day meetings on March 9 and 10, and offered his thanks to the CTO team for their support and hospitality at their facility. Chief McEwen noted that the in-person meetings were tremendously successful in advancing the progress of both task teams.

Identity, Credential, and Access Management

Chief McEwen then introduced PSAC member and Chair of the ICAM task team, Captain Chris Lombard, to provide additional updates. Captain Lombard indicated that despite the availability of ICAM lessons learned from the law enforcement community, there have been challenges to date with proposing solutions for the EMS and fire service community. Captain Lombard noted that the task team has made significant progress on the 'Identity' component of ICAM and continues to explore the 'Credentialing' aspects of a successful ICAM solution. Captain Lombard extended his appreciation on behalf of the task team for the support of the PSAC and FirstNet Board in past, current, and future endeavors.

Local Control

PSAC member and Chair of the Local Control task team, Barry Fraser, noted the overlap in topics with the ICAM task team and encouraged further collaboration. He offered his thanks to the diverse task team members who participate in the Local Control task team, highlighting the federal perspective Mike Gilmore from the FBI and Department of Justice provides. Mr. Fraser indicated that the task team had great success working with use cases to better conceptualize how Local Control will operate on the nationwide public safety broadband network (NPSBN), and read a series of recommendations that resulted from their most recent meeting in Boulder, Colorado.

CLOSING

Chief McEwen opened the floor up to general comments or questions before closing the meeting. Chief McEwen thanked the PSAC, FirstNet Board, and staff members for participating in the webinar/teleconference.

Appendix 1: PSAC Membership Attendance List for the March 15, 2016 Meeting

		ORGANIZATION	PSAC REP	ATTENDANCE?
1	AASHTO	American Association of State Highway & Transportation Officials	Paul J. Steinman	YES
2	APCO	Association of Public-Safety Communications Officials-International	Brent Lee	YES
3	APWA	American Public Works Association	Philip R. Mann	NO
4	FCCA	Forestry Conservation Communications Association	Lloyd Mitchell	YES
5	GHSAC	Governors Homeland Security Advisors Council	Guy Cameron	NO
6	IAB	InterAgency Board	Captain Christopher Lombard	YES
7	IACP	International Association of Chiefs of Police	Chief Harlin McEwen	YES
8	IAEM	International Association of Emergency Managers	Joseph R. Sastre	YES
9	IAFC	International Association of Fire Chiefs	Chief Gary McCarraher	NO
10	ICMA	International City/County Management Association	Mark L. Ryckman	YES
11	IMSA	International Municipal Signal Association	Paul Szoc	YES
12	MCC	Major Cities (Police) Chiefs Association	Chief Scott Edson	YES
13	MCSA	Major County Sheriffs' Association	Mel Maier	NO
14	METRO CHIEFS	Metropolitan Fire Chiefs Association	Chief Niles R. Ford	YES
15	NACO	National Association of Counties	Len Humphries	NO
16	NAEMT	National Assoc. of Emergency Medical Technicians	Don Lundy	NO
17	NARC	National Association of Regional Councils	Steve Cassano	NO
18	NASCIO	National Assoc. of State Chief Information Officers	Darryl Ackley	YES
19	NAEMSO	National Assoc. of State EMS Officials	Paul R. Patrick	YES
20	NASNA	National Association of State 9-1-1 Administrators	Richard Taylor	YES
21	NASTD	National Association of State Technology Directors	Charlie Sasser	YES
22	NATOA	National Association of Telecommunications Officers & Advisors	Barry Fraser	YES
23	NCAI	National Congress of American Indians	Richard D. Broncheau	YES
24	NCJA	National Criminal Justice Association	John M. Sweeney	YES
25	NCSL	National Council of State Legislatures	Daniel A. Eaton	NO
26	NCSWIC	National Council of Statewide Interoperability Coordinators	Todd Early	YES
27	NEMA	National Emergency Management Association	Jeff Stern	NO
28	NEMSMA	National EMS Management Association	Jonathan Olson	NO
29	NENA	National Emergency Number Association	Trey Forgety	YES
30	NGA	National Governors Association	Jimmy Gianato	YES
31	NLC	National League of Cities	Tony Anderson	NO
32	NLETS	The International Justice and Public Safety Network	Steve Correll	YES
33	NPSTC	National Public Safety Telecommunications Council	Chief Douglas Aiken	YES
34	NSA	National Sheriffs' Association	Sheriff Larry D. Amerson	YES
35	NVFC	National Volunteer Fire Council	C. Reid Vaughn	YES
36	SEARCH	National Consortium of Justice Information Statistics	Michael Jacobson	(EXCUSED)
37	USCM	U.S. Conference of Mayors	Tom Sorley	YES
38	AT LARGE	SAFECOM EC Member	Steven H. Proctor	NO
39	AT LARGE	Police Non-Management Responder	James N. Mann	YES
40	AT LARGE	Police Non-Management Responder	Vacant	NOT APPLICABLE
41	AT LARGE	Fire Non-Management Responder	Vacant	NOT APPLICABLE
42	FEDERAL	FirstNet	Vicki Lee	NO

Guests and Staff Support

NAME	ORGANIZATION
Lynn Bashaw	FirstNet Technical Team
Jeff Bratcher	FirstNet CTO
Amanda Hilliard	FirstNet Outreach
TJ Kennedy	FirstNet President
Ed Parkinson	FirstNet Government Affairs
Jeff Posner	FirstNet Technical Team
Mike Poth	FirstNet CEO
Rich Reed	FirstNet State Plans
Thomas Shull	FirstNet Government Affairs
Rich Stanek	FirstNet Board Member
Sue Swenson	FirstNet Chairwoman
Dusty Rhoads	Department of Homeland Security Office of Emergency Communications
Ethan Brinkman-Hansen	FirstNet Contractor Support
Yancy Edwards	FirstNet PSAC Contractor Support
Ben Jubar	FirstNet PSAC Contractor Support

Appendix 2: PSAC Meeting Minutes from the December 9-10, 2015 Meeting in Houston, Texas

DECEMBER 9, 2015 - OPEN MEETING

Roll Call, Introductions, and Approval of September Minutes

The Public Safety Advisory Committee (PSAC) to the First Responder Network Authority (FirstNet) convened on December 9-10, 2015, to discuss the status of various PSAC activities and to obtain programmatic updates from FirstNet leadership and staff with respect to ongoing and future FirstNet activities. PSAC Chairman Chief Harlin McEwen opened the meeting by welcoming PSAC members and others in attendance. Thereafter, Chief McEwen conducted the roll call. See Appendix 1 for the PSAC membership attendance list. After the introductions and roll call, Chief McEwen and members of the FirstNet Board provided welcoming remarks.

Committee members then reviewed the meeting minutes for the September 22, 2015, teleconference and webinar. After discussion, upon a motion duly made and seconded, the following resolution was unanimously approved:

RESOLVED, that the meeting minutes from September 22, 2015, presented to, and attached hereto as Appendix 2, are hereby approved.

Welcoming Remarks

FirstNet Board Chair Sue Swenson and Board Vice Chair Jeff Johnson welcomed all in attendance to Houston, Texas, and thanked the PSAC for the work it has accomplished to date. FirstNet Chief Executive Officer (“CEO”) Mike Poth also extended his thanks to the PSAC for its contributions.

FirstNet Strategic Roadmap Review

FirstNet President TJ Kennedy provided an update on FirstNet’s Strategic Roadmap. Mr. Kennedy explained that FirstNet is currently at the Request for Proposals (“RFP”) phase of the Strategic Roadmap, which was timely in light of the Board’s approval to release the RFP earlier that day. Mr. Kennedy then remarked that FirstNet will continue several ongoing activities in 2016 including its consultation efforts.

PSAC Tasking Summaries

Chief McEwen mentioned that the PSAC submitted the completed tasking assignment to FirstNet on November 10, 2015. Chief McEwen then provided an overview of the seven topics that the User Equipment (“UE”) team covered in its assignment. Barry Fraser, Chair of the Priority and Preemption (“P&P”) task team, explained that the team developed usage patterns to identify the ways in which first responders could use the network in terms of voice, video, chat, data and mapping capabilities. Public Safety Grade Task Team (“PSG”) Chair Captain Chris Lombard emphasized that the PSG determined 19 critical asset layers

for hardening along with methodologies and filters. Following these summaries, Chief McEwen briefly discussed future taskings that the PSAC would undertake in 2016.

Working Group Updates

Early Builder Working Group

Early Builder Working Group Chair Darryl Ackley and Vice Chair Todd Early provided an update on each of the early builder communities. Mr. Ackley reiterated that FirstNet will be able to leverage the initial key learning conditions and informal key lessons that are specific to each project.

Tribal Working Group

Chief McEwen provided the tribal working group (“TWG”) update on behalf of Chair Richard D. Broncheau. Chief McEwen mentioned that the TWG traveled to Alaska in September to learn more about the tribal communities within that state. The TWG also participated in the Fall 2015 State Single Point of Contact (“SPOC”) meeting in Westminster, Colorado, according to Chief McEwen. Chief McEwen then mentioned that the TWG intends to engage in more outreach activities during 2016.

DECEMBER 9, 2015 - CLOSED MEETING

Public Safety Communications Research (“PSCR”) - Quality of Service and Priority and Preemption (“QPP”)

Chief McEwen introduced Mr. Tracy McElvaney from PSCR, who conducted a presentation on the topic of QPP. Specifically, Mr. McElvaney reviewed recent PSCR test results on QPP with the Committee and discussed elements of new commercial public safety priority offerings. Mr. McElvaney explained that PSCR’s research in this area will continue in 2016.

DECEMBER 10, 2015 - CLOSED MEETING

RFP Update

After calling the meeting to order, Chief McEwen invited FirstNet President TJ Kennedy to provide an update on the status of the RFP. Mr. Kennedy explained that the RFP will be released after the holidays in early 2016.

Data Collection and State Plans Update

Chief McEwen welcomed Richard Reed, FirstNet Director of State Plans, to discuss FirstNet’s state and territory data collection effort that was conducted a few months earlier. Mr. Reed explained that various aspects of the data collected as a result of this initiative will be incorporated into the state plans.

2016 Consultation Program

Chief McEwen introduced David Buchanan, FirstNet’s Director of State Consultation, to preview and obtain feedback from PSAC members on consultation in 2016. Mr. Buchanan began by discussing the progress that was made in 2015 during the initial consultations that FirstNet held with states and territories. Mr. Buchanan advised that FirstNet will continue its consultation efforts in 2016 and intends to seek greater input from states and territories to inform the development of state plans.

Office of the Chief Technology Officer (“CTO”) Update

Chief McEwen welcomed CTO Jeff Bratcher to provide an update on the recent work conducted by the OCTO. Mr. Bratcher outlined the OCTO's priorities and programs, which include Boulder test lab preparation and network policies and procedures development.

New PSAC Taskings

Chief McEwen welcomed Amanda Hilliard (FirstNet's Director of Outreach), Mark Golaszewski (FirstNet's Director of Applications), and Dereck Orr (PSCR) to preview the new taskings for the PSAC in 2016, which will consist of: (1) Public Safety Discipline Specific, (2) Local Control, (3) Identity, Credential, & Access Management, and 4) PSCR Research and Development Projects.

Closing Remarks

Chief McEwen thanked everyone for attending and adjourned the meeting.